



October 7, 2014

TO NOCSAE LICENSEES:

SEI Certification Bulletin #7 – CPM Revisions and 2015 Participant Survey

Since the last SEI Bulletin was issued, NOCSAE has released a modification to ND 001 *Standard Test Method and Equipment Used in Evaluating the Performance Characteristics of Protective Headgear/Equipment (13m14b)*. The modification includes: (a) the addition of definitions for equipment/gear Levels 1, 2, and 3, (b) the clarification of certification requirements, and (c) changes to the NOCSAE logo. All relevant ND product standards were also updated to reflect the modified ND 001 regarding Levels and the NOCSAE logo. The ND 019 *Standard Test Method and Performance Specification for Newly Manufactured Football Players Gloves (10m14a)* was also recently modified to remove the color requirement in section 3.11; Definition of Model.

Additionally, SEI recently issued a Revision Notice on September 9, 2014 to its Certification Program Manual (CPM). SEI anticipates that another Revision Notice will be issued in January 2015 and will capture the above-mentioned changes. In the meantime, we did want to keep all of SEI NOCSAE participants up to date on the NOCSAE modifications and how these changes will impact the SEI NOCSAE Certification Program. The following are highlights of what will be revised in the SEI CPM as part of its next revision, to be released in January 2015.

SEI NOCSAE Certification Program Revisions to be reflected in the Next CPM Revision:

Section 17: Use of the Mark

- Section 17.2 will include the following statement: *****For product(s) certified to a NOCSAE standard, the appropriate NOCSAE seal shall appear on the exterior of the certified NOCSAE headgear/equipment, it is not necessary to include the wording “Certified Model (Name of Standard)” or “Cert. Mod. (Name of Standard)” adjacent to the SEI Mark.**

Section 30: NOCSAE Athletic Equipment Program

- Section 30.0 *NOCSAE Athletic Equipment Standards* section will include all recently updated NOCSAE standards with modification dates.
- Section 30.5 *NOCSAE Athletic Gloves* section will remove the color references, per the modifications made to ND 019, from the characteristics of a model sections.
- Section 30.9 B (3) SEI NOCSAE Quality Audit Procedures section will include new language to clarify item number 3. A new product submittal covered by a different standard will now state; “There were no new Equipment/Gear Levels 2 and/or 3 products submitted for certification to a standard that was not covered during the onsite quality audit. (e.g. an onsite audit would be required if the initial and annual audits only covered football helmets and subsequently a manufacturer submitted baseball helmets for certification).”



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Certification Completion Dates

Just as a reminder the following dates were published by NOCSAE (and SEI) as certification completion deadlines:

- January 31, 2015
 - SEI NOCSAE Manufacturer's Agreement Signed
- August 31, 2015
 - Baseball/Softball Products Certified
- October 31, 2015
 - Football Products (except football gloves) Certified
 - Lacrosse Products Certified
- December 31, 2015
 - Football Gloves Certified
- January 31, 2016
 - Soccer Products Certified

SEI and its approved laboratories are now prepared to start the certification process for your NOCSAE products, and as a result, will be using the most current modified NOCSAE standards. We encourage each NOCSAE licensee to initiate the certification process as soon as possible to ensure you are able to meet the certification completion deadlines set by NOCSAE.

2015 Annual Participation

In accordance with SEI policy and procedures, we have attached a Confidential Sales Report form for you to provide your estimated 2014 sales volume category for the NOCSAE products you will submit for certification. This form will allow us to place your company in the proper bracket for annual participation fees for the year 2015. Please return your signed form by email to Anna Bowley at abowley@seinet.org, fax (703/442-5756) or postal mail **no later than October 17, 2014**.

SEI will continue to update you with additional information, if and when necessary. As always, if you have any questions about the SEI NOCSAE Certification Program, please contact a member of the SEI staff.

Sincerely,



Tricia Hock
Program Development Director

cc: SEI Board of Directors
SEI Quality Auditors
SEI Testing Laboratories
NOCSAE
SFIA

ENCLOSURES: Confidential Sales Report